

EDWIN GOULD SERVICES FOR CHILDREN AND FAMILIES

JOB POSTING

JOB TITLE: Case Planner

DEPT: Preventive Services

LOCATION: Brooklyn

REPORT TO: Program Director

SUMMARY

Responsible for assessing child and family needs and implementing preventive services in an effort to avert, when possible, foster care placement and disruption of the family unit. Incumbents evaluate the social, developmental and resource needs of children and families, develop and implement individualized service plans and when necessary, provide protective and placement services for dependent or neglected children. Work includes counseling families toward resolving individual and family problems and utilizing agency and community resources to assist families in achieving and maintaining self sufficiency and independence. Work is performed under the supervision of an administrative superior, usually the Case Work Supervisor. Close supervision is received in the form of review of case work plans, one-on-one supervision and frequent case work conferences.

This job description in no way states or implies that these are the only duties to be performed by the employee in this position. It does not limit the assignment to related duties not mentioned.

JOB RESPONSIBILITIES

- Assesses unique strengths and needs of each child and family;
- Develops, maintains and communicates individualized service plan and treatment program which responds to identified needs of each child and family; shares pertinent information;
- Engages the team, child and family in setting goals, establishing priorities and implementing service/treatment plan activities; track progress toward desired outcomes;
- Conducts case contact visits in the home and counseling sessions as mandated and based on need; observes and monitors the safety of the environment, both physically, emotionally and developmentally;
- Authorizes and arranges formal referral and treatment activities and monitors child-family levels of participation and effectiveness; advocates for needed services;
- Provides or arranges for appropriate neighborhood-based and other services required by children, youths and their families, including education, housing, vocational training, health, mental health and related services.

QUALIFICATIONS AND REQUIREMENTS

Minimum requirement of a bachelor's degree from an accredited four-year college/university in social work, psychology or a related field. MSW preferred. At least two years of documented satisfactory experience in counseling working with a child-family population. Bilingual (Spanish/English) preferred.

BENEFITS

4 weeks vacation and generous health benefits. EOE

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